



JULY 2023

CITY MANAGER'S **REPORT**

WWW.GALVESTONTX.GOV/CITYMANAGERSREPORT

A MESSAGE FROM OUR CITY MANAGER



The City of Galveston is fully implementing an existing ordinance related to drainage fees for all real estate within the City limits, including undeveloped lots, later this year. This implementation follows a review and reassessment of the active residential and non-residential utility accounts, based on the City of Galveston's current Municipal Code provisions.

The city code currently states that each property shall be charged a monthly rate for the municipal drainage utility system of \$7.00 for single family residential customers, and all other non-residential properties are charged a rate of \$58.80 per acre per month, with a minimum charge of \$7.00 per month. This fee shall also be assessed to undeveloped properties, pursuant to city code.

When the monthly drainage fees were first implemented for residential and commercial properties in 2005, the city lacked the billing infrastructure to assess a fee to existing properties that are undeveloped, meaning residential or non-residential properties that do not have a billable utilities account. As a result, these undeveloped properties are currently not captured in the city records, and

residents or owners of these properties do not receive a bill for the operation of the drainage system. The City of Galveston is working to fix the inconsistent data and discrepancies in the city's historical records and implement the updated property information by the end of the year. The reason for fully implementing the ordinance is to raise funds for drainage equipment and operations without increasing the rates charged to our residents. Drainage rates have not been increased since October 1, 2005, and the inconsistent application of the fee across properties has placed an undue burden on property owners with improved lots. Landowners will receive a drainage bill for these properties by mail at the owner's address on file with the Central Appraisal District.

The current drainage fee code, as well as the city's implementation of the current fee ordinance and analysis of existing properties relating to acreage and land-use declaration. The City of Galveston is sending direct notices to property owners whose bill will change.

*Sincerely,
Brian Maxwell*

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CITY MARSHAL



LAST MONTH'S ACCOMPLISHMENTS

- 58 -Court cases heard in Municipal Court
- 0 - Housing Abatement cases heard in Municipal Court
- 52 -Public Nuisances abated.
- 202 -Complaint based cases
- 2815 -Self-initiated cases
- 170 - Complaints received
- 4334 -Total investigations
- 27 -Vehicles Towed
- 67 -Vehicles Red Tagged
- 74 -Residential Parking Permits issued
- 106-Visitors passes
- Total of 175 - Golf Carts permitted.
- Short Term Parking Permits – 0 issued
- Regular Parking Citations total for the month – 2,501 citations.
- Cited 7 properties for not displaying permit & placed Stop Work Order Red Tag Notices
- Department Received in Payments-
- Golf Carts- \$ 61,600.00
- Alarms- \$ 22,400.00
- Ground Transportation - \$ 2,635.00
- Reviewed applications for vacant positions
- Staff worked during the 4th of July event



UPCOMING PROJECTS

- Staff available to assist in community events
- Hire for open positions



VIEW REPORTS

- Click here for the [report](#)
- Click here for the [City Parking Revenue](#)
- Click here for the [Park Board Parking Revenue](#)
- [Ground transportation report](#)

COMMUNITY OUTREACH



LAST MONTH'S ACCOMPLISHMENTS

- Informed the public about City events, outreach & campaigns via social media, press releases and website. This included responding to media requests and updating the city website
- Created daily content for city social media channels to inform the public about city-related events
- Prepared the City Manager's Report
- Provided audio/visual assistance for City Council, planning commission, landmark commission and zoning
- Represented the city at various community events and meetings and solicited public feedback
- Assisted with several departmental requests for promotional materials, planning public meetings and updating the website
- Welcomed new police media specialist, training for new position
- Implemented Lyft safe rides program for Independence Day weekend
- Interviewed and hired new communications specialist position



UPCOMING PROJECTS

- Developing community engagement programs
- Planning "409 Day" - citywide community event
- Design community flag
- Training new employees
- Initiate website redesign

LAST MONTH'S VIDEOS

- [Employee Spotlight: Water Supply](#)
- [Project ChildSafe: Galveston Gun Lock Demonstration](#)
- [Employee Spotlight: Traffic](#)

SPECIAL EVENTS

LAST MONTH'S ACCOMPLISHMENTS

- Held 4 meetings with event organizers regarding their events
- Planning for Upcoming Events (August-November)
- Special Event Permits Issued: 3
- Loudspeaker Permits Issued: 13
- July 4: Independence Day Parade & Fireworks
- July 10: FASA Gulf Coast Nationals Opening Ceremonies
- July 15: 10th Annual Old Smokey Throwdown

UPCOMING PROJECTS

- August 11-12: Moody Gardens Air, Car, and Boat Show
- August 12: Galveston Island Beach Revue
- September 2: Ball High School Alumni Picnic
- September 2: Kiwanis Foundation BBQ Fund-raiser
- September 10: Captain Kids Triathlon
- September 22-23: Galveston Island Shrimp Festival
- September 23: Southside Skatepark Presents Red Bull DIY
- For additional information on Special Events, please visit <https://www.galvestontx.gov/calendar.aspx?CID=26> or reach out to our team at (409) 797-3705 or MPierce@GalvestonTX.gov

LEGISLATIVE AFFAIRS



VIEW REPORTS

- [Legislative Report July 10](#)
- [Legislative Report July 14](#)
- [Legislative Report July 21](#)
- [Legislative Report July 28](#)

ENGINEERING & CONSTRUCTION



LAST MONTH'S ACCOMPLISHMENTS

- **Permitting Activity:**
- **Residential and Commercial Building Permits**
- **Infrastructure Permits:** Subdivision water, sewer, roads, drainage and ADA, 2-year Maintenance and Final Approval and Acceptance.
- **Utility (5G/4G, Electrical, Gas, fiber optic) and Geotechnical/Environmental Boring Permits**
- **Culvert survey to determine as-built flow line of ditches and outfalls and corresponding construction staking – 4**
- **Temporary License to use (TLTUs) – 15**
- **Residential house move permit – 0**
- **Projects in Development Phase:**
- **14th Street Construction Phase Engineering Services – City Council approved a pre-positioned agreement at the June City Council Meeting. No new activity, still waiting for FEMA Approval of Plans.**
- **14th Street Construction Owner's Representative Services – City Council approved a pre-positioned agreement at the June City Council Meeting. No new activity, still waiting for FEMA Approval of Plans.**
- **Projects in Design Phase:**
- **South Shore Stormwater Pump Station Grant (Design & Construction \$57M) – The geotechnical engineer conducted a field reading of static groundwater elevations along the project corridor. The engineer continued performing hydraulic modelling, developing 30% project layout of the pump station and off-site storm drain conveyance/collection system. Discussed possible fuel types for the backup power generation needs of the proposed pump station. This project is ongoing.**
- **Stormwater Master Plan – The consultant has completed the existing conditions model and the model calibration and prepared exhibits for the first public comment meeting for the project. The consultant team facilitated the first public meeting at the 30th Street Community Center on December 15th. This project is ongoing.**
- **Beach Pocket Park #3 Parking Lot Improvements**
- **11 Mile Road Drainage Improvements (FM3005 to Gulf of Mexico)**
- **Terramar WWTP Preliminary Design – Final PER report submitted.**
- **Pirates Beach Lift Stations 40, 47 and 35 Design**



- 30-inch Gifford Hill Aged Pipe Supply Waterline Replacement Projects in 95-100% Design
- 14th Street Stormwater Pump Station HMGP DR-4332-024 – 100% Design completed (Design & Construction \$35M), working through comment review period with FEMA and other stakeholders.
- New 7 MG Ground Storage Tank #2 at Airport Pump Station — 100% Design in Progress
- 2.5 Million Gallon, 10 Mile Road Elevated Storage Tank – 100% Design in Progress
- 59th Street Pump Station Tanks Rehabilitation Preliminary Engineering (PER)/Feasibility Study
- 36" Old Causeway-RR Bridge Waterline Rehabilitation PER
- Lead and Copper Rule – Data collection phase underway with the Consultant.
- Galveston Water Resource Plan
- Port Outfalls Repair and Upgrade to 25-year Storm Atlas 14 Intensities Projects in 30% Design, Study or Reports
- City Waterwells Asset Condition Assessment and Evaluation and Aquifer Storage and Recovery Appraisal Project.
- Senate Bill 3 Water Utility Emergency Preparedness Plan – The deliverable has been submitted to TCEQ for review and comment. TCEQ provided comments to the initial submittal requesting additional information/clarifications be made. The City's consultant prepared the revisions and submitted this to TCEQ for approval.
- Skymaster Road Boat Launch – Following council approval in October the contract was finalized with the consultant and a project kickoff meeting was scheduled for December 6, 2022.
- Projects in Construction:
 - Avenue S Reconstruction from 53rd to Seawall (thru Galveston County) – The Contractor is working on installing the new water main along Avenue S between 53rd and 49th Streets. The project is ongoing with utility work, pavement reconstruction and sidewalk improvements in progress. This project is ongoing and continuing eastward along Avenue S.
 - Island Transit Flood Dewatering VFD Pumps, Generator and Elevated Platform – The City is working with the Contractor on beginning closing out the construction phase.
 - 18th Street Storm Drain Improvements – Work to the south of Harborside is complete and the Contractor requested a partial substantial completion walkthrough. The Contractor worked on completing deficient items noted on the punch list. The Contractor also continued working on the construction of the outfall structure at the ship channel. The coffer dam has been constructed and the Contractor is preparing to begin driving foundation support piles into the ground for the bulkhead tieback system. Construction is ongoing.
 - Church Street Storm Drain Improvements – 33rd to 37th Streets –The Contractor com-

pleted placing the asphalt concrete surface of the road along the project corridor except at the intersection of 35th Street & Church. Construction is ongoing.

- 35th Street Storm Drain & Utility Improvements – The Contractor continued working on stabilizing the roadway subgrade soils in preparation of replacing the driving surface. Construction is ongoing.
- Airport PS and new MG Ground Storage Tank #1
- Airport PS Disinfection Upgrade
- 37th St. Improvement Project – Installation of the proposed utilities has slowed while the Contractor focused work efforts this month on identifying all existing utilities that will cross the proposed improvements along the corridor and identify potential conflicts. Based upon the results, the Contractor has decided to focus construction efforts on installation of the new water main along the 37th Street Corridor. Construction is ongoing for both project segments: Broadway & Avenue P and Avenue P and Seawall Blvd.
- 23rd Street Reconstruction from Broadway to Seawall (thru Galveston County) – The Contractor adjusted the sequence of work to allow for remediation efforts of the petroleum substance encountered at Broadway & 23rd Street and shifted the work zone to perform work along Av-

enue K between 21st & 23rd Streets. Construction is ongoing.

- 23rd Street Downtown Corridor – Construction of this project is continuing with the Contract working on the west side of the street between Mechanic and Market Streets. Work is progressing northward along 23rd Street. Construction is ongoing.

FACILITIES



LAST MONTH'S ACCOMPLISHMENTS

- City Hall Window Project Ongoing
- City Hall 4th Floor Renovation is underway
- Re-mulched the landscaping at City Hall and Fire Station #1
- Reconfigured the duct work in the Isla Del Sol Water Tower
- Handled and completed 471 work orders.



UPCOMING PROJECTS

- Conduct PM's on the HVAC equipment in various City Facilities
- Ongoing City Hall 4th Floor Renovation Project
- Completing the City Hall Windows Project



FINANCE

BUDGET



LAST MONTH'S ACCOMPLISHMENTS

- Finalized the Capital Improvement Plan for FY2024-FY2028
- Continued work on the FY2024 Proposed Budget



UPCOMING PROJECTS

- Presentation of the FY2024 Proposed Budget and Capital Improvement Plan
- Workshops with City Council on the Capital Improvement Plan and Proposed Budget
- Discussion and proposal of tax rate; record vote and scheduling of public hearing
- Hold Public Hearing on Tax Rate and Budget on September 14, 2023

PURCHASING



LAST MONTH'S ACCOMPLISHMENTS

- Executed Contract with Arceneaux Wilson and Cole for Beach Patrol Temporary Facility
- Executed Contract with Aptim for Coastal Surveying
- Executed Contract with DCMC for Disaster Consulting and Grant Administration Services
- Executed Contract with GrantWorks for Disaster Consulting and Grant Administration Services
- Executed Contract with Innovative Emergency Management for Disaster Consulting and Grant Administration Services
- Executed Contract with DRC Emergency Services for Disaster Food Services
- Executed Contract with DRC Emergency Services for Disaster Debris Removal
- Executed Contract with Crowder Gulf for Disaster Debris Removal
- Executed Contract with Gallagher Benefit Services for Health Benefits Consultant
- Advertised Bid 23-15 Island Transit Automotive Tires
- Bid Opening RFP 23-17 Fire Department Uniforms
- Conducted monthly purchasing, P-Card and Contract Management Training for COG staff.



VIEW

REPORTS

- View the report [here](#)



UPCOMING PROJECTS

- Drafting Solicitation for the Recycling Office Building.
- Drafting Solicitation for Vending Services
- Drafting Solicitation for City Comprehensive Plan
- Drafting Solicitation for 14th Street Pump Station
- Drafting Solicitation for Sanitary Lift Stations 6, 8 & 26
- Project on hold for Armored Car Services
- Drafting Solicitation for City Hall 4th Floor furniture and remodel
- Drafting Solicitation for 61st Street Property for sale and remediation
- Drafting Solicitation for CAD/RMS System

- Drafting Solicitation Parks and Concessions Services
- Drafting Solicitation for Disaster Consulting
- Drafting Solicitation for Sanitary Sewer
- Drafting Solicitation for City Hall East Side Terracotta Stone Work Repairs
- Drafting Solicitation for Liquid Ammonia Sulfate (LAS) Chemical
- Drafting Solicitation for 6 Lift Station Rebuilds for various locations
- Drafting Solicitation for Storage Tank Rehab 59th Street
- Drafting Solicitation for Storage Tank Rehab Airport
- Drafting Solicitation for Storage Tank Rehab UTMB
- Drafting Solicitation for 10 Mile elevated Road Storage Tank
- Drafting Solicitation for Grant Writing and Administration (Island Transit)
- Drafting Solicitation for Liquid Ammonia Sulfate (LAS) Chemical
- Drafting Solicitation for City Secretary Furniture
- Drafting Solicitation for Airport Control Tower Window Replacement
- Drafting Solicitation for Auto Body Shop Repairs
- Drafting Solicitation for Exterior Airport Terminal Building Repairs
- Drafting Solicitation for 23rd Street Waterline Offset
- Drafting Solicitation for Galveston Incinerator
- Drafting Solicitation for replacing the existing elevator at airport control Tower
- Drafting Solicitation for replacing the existing airfield control and monitoring system in the control tower
- Drafting contract for Wastewater Master Plan
- Drafting contract for UTMB Elevated Storage Tank Rehab and Disinfection Upgrades
- Drafting Solicitation for Supplemental Automotive Vendor Repairs
- Drafting Solicitation for Supplemental Towing
- Drafting Solicitation for Outside Auditing Services
- Drafting Solicitation for Stewart Beach Pavilion
- Drafting Solicitation for Temporary Beach Patrol Temporary Facilities
- Drafting Solicitation for Architectural Design of a Galveston Island Beach Patrol facility at Stewart Beach
- Drafting Solicitation for Construction of New Galveston Island Beach Patrol Facilities

CUSTOMER SERVICE



LAST MONTH'S ACCOMPLISHMENTS

- Crews have installed 7,018 AML meters in Beacon (inception to date)
- 96 customers signed up for the Eye on Water app

Performance Measures	FY 2019	FY 2020	FY 2021	FY 2022	1st Qtr FY23	2nd Qtr FY23	3rd Qtr FY23	Jul-23
Meters re-read manually	364	550	321	602	658	1,387	931	1,072
Adjustments	2,090	1,536	2,003	2,375	681	597	563	177
Adjustments (\$\$\$)	\$ 374,840	\$ 341,172	\$ 373,460	\$ 208,133	138,169	59,856	45,315	\$ 9,381
Water Bills emailed			73,149	75,338	20,902	20,620	21,212	7,201
Water Bills Mailed Out	255,015	255,470	245,009	233,831	57,635	57,282	56,649	18,705
Outstanding "water concern" emails received	236	309	323	281	25	54	26	9
Outstanding "water concern" emails completed	300	509	306	210	25	43	24	8
Service Orders	20,806	15,078	18,437	18,967	5,533	4,403	5,694	1,830
New Customer connections	3,239	3,556	3,483	3,660	667	738	980	273



UPCOMING PROJECTS

- Continue participation on the core team relating to the AML implementation project
- Continue using Beacon to identify vacant usage and leaks
- Encourage customers with AML meters to enroll in Eye on Water
- Encourage e-bills and autopay
- Continue delinquent calls and shut offs

ACCOUNTING



LAST MONTH'S ACCOMPLISHMENTS

- Team participation on the selection committee for the new ERP system

Performance Measures	FY 2019	FY 2020	FY 2021	FY 2022	1st Qtr FY23	2nd Qtr FY23	3rd Qtr FY23	Jul-23
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UPCOMING PROJECTS

- Gravity application version upgrade
- FY23 interim audit fieldwork

MUNICIPAL COURT



LAST MONTH'S ACCOMPLISHMENTS

- View the report [here](#)

FIRE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

• FIRE DEPARTMENT MONTHLY REPORT

ACCIDENT JAWS ROLLOVER RESCUE	2	0.2%
ACCIDENT MAJOR	83	9.4%
ASSIST BY EMS	1	0.1%
ASSIST BY FIRE	113	12.8%
BOAT CALL	1	0.1%
BOMB THREAT	1	0.1%
CHOKING	6	0.7%
DROWNING / DIVING / SCUBA ACC	13	1.5%
DUMPSTER TRASH FIRE	7	0.8%
ELECTRICAL PROBLEMS SPARKS	8	0.9%
EXPLOSION	1	0.1%
EXTINGUISHED FIRE	1	0.1%
FIRE ALARM	105	11.9%
FIRE OUTSIDE	3	0.3%
FIRST RESPONDERS	370	41.8%
GAS LINE BREAK LEAK	4	0.5%
GRASS	10	1.1%
PENETRATING TRAUMA	2	0.2%
POWER LINES DOWN TRANSFORMER	13	1.5%
RESCUE	17	1.9%
SEIZURE / CONVULSIONS	1	0.1%
SMELL OF SMOKE GAS INSIDE	9	1.0%
SMELL OF SMOKE GAS OUTSIDE	5	0.6%
STRUCTURE FIRE	15	1.7%
UNCONSCIOUS	94	10.6%
VEHICLE FIRE	1	0.1%
Total:	886	100.0%



UPCOMING PROJECTS

- Cancer Awareness Training
- New Hire orientating and Training
- GISD Safety & Security Meeting
- Training with Coast Guard
- Established new Training committee.



LAST MONTH'S ACCOMPLISHMENTS

- Total rolling stock count - 593
- Mechanics worked on:
- Total pieces of assets with work orders - 280
- Total work orders - 672
- Number of work orders with specific repair reasons.
- Repairs from PM's Services - 78
- General Repairs - 657
- Accident Repairs - 12
- Other Repairs - 7
- Vandalism - 0
- Road Calls - 81
- Add On Item - 7
- Preventive Maintenance Services - 357
- Warranty - 0
- Non-Vehicle Repair - 4

Other Services

- Provided 64,375 gallons of fuel for the city and outside organizations.
- City gallons \ 45,020
- Galveston County gallons \ 5,473
- Parks Board gallons \ 8,815
- Port of Galveston gallons \ 3,900
- Jamaica Beach gallons \ 772
- Bayou Vista gallons \ 545
- Galv County Health District \ 3,582
- Navigation District gallons \ 21
- New decals for older fleet vehicles with new designs.
- Fourth steel wheel trolley under restoration by GOMACO Trolley Company.
- Updating older GPS systems in some city units



UPCOMING PROJECTS

- Continue fleet services.
- Installation of new GPS systems in all city units.
- Restoration of the steel wheel trolley by GOMACO Trolley Company.

GRANTS & HOUSING



LAST MONTH'S ACCOMPLISHMENTS

- 2023 CDBG & HOME Program - (HUD Regulatory Requirement)
- Completed the citizen comment period for the planning process; no comments were received on proposed projects
- Staff is continuing working on the 2023 Action Plan
- Financial Management – (HUD Regulatory Requirement)
- Facilitated review of project accounts for allowable and allocable expenditures and preparation of adjustments as needed for development of program drawdowns to reimburse the City
- Staff submitted the Cash on Hand Report to HUD
- Completed CDBG draw to reimburse the City for \$369,834.72
- Completed CDBG-CV draw to reimburse the City for \$16,486.14
- Tenant-Based Rental Assistance Program (TBRA) – (HUD Regulatory Requirement)
- To date, assisted a total of 79 LMI households with rental assistance for one (1) year and security deposit
- Staff determined eight (8) low-income households eligible for assistance
- Staff performed two (2) Housing Quality Standards inspections and one (1) re-inspection
- Staff issued five (5) TBRA coupons for assistance. Applicants must now find their rental housing unit
- Staff received applications and are processing intake reviews
- Davis-Bacon – (HUD Regulatory Requirement)
- Staff reviewed certified payrolls for the CDBG projects that invoke the Davis-Bacon Act
- Monitoring Review – (HUD Regulatory Requirement)
- Staff conducted desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant
- Entered all project accomplishments into HUD's Integrated Disbursement and Information System
- Technical Assistance
- Provided assistance for 66 homeowners with housing information, 27 homebuyers for homebuyer assistance program, 55 inquiries for Galveston County housing program, and over 270 phone inquiries for rental assistance
- Training Webinars – (HUD Regulatory Requirement)
- Staff attended HUD's Environmental Review Training



UPCOMING PROJECTS

- 2021 Street Repaving Project – (HUD Regulatory Requirement)
- Complete the additional environmental review process for completion of the project
- 2022 Consolidated Annual Performance Evaluation Report (CAPER) – (HUD Regulatory Requirement)
- Preparation for the 2022 CDBG & HOME program year accomplishments reporting for HUD
- 2023 CDBG & HOME Program – (HUD Regulatory Requirement)
- Continue developing the 2023 CDBG and HOME program year projects
- Complete comment period and consultations
- Council approval of 2023 projects
- Complete 2023 Action Plan and submit to HUD
- Financial Management – (HUD Regulatory Requirement)
- Facilitate review of project accounts for allowable and allocable expenditures and preparation of adjustments as needed for development of program drawdowns to reimburse the City
- Tenant-Based Rental Assistance Program (TBRA) – (HUD Regulatory Requirement)
- Staff will continue to accept, review and process application submitted under the TBRA Program. This program will assist qualified low-income households with rental assistance for one (1) year and security deposit
- Homebuyer Assistance Program (HAP) – (HUD Regulatory Requirement)
- Staff will be accepting applications for the City's HAP, which will assist with up to \$14,500.00 for downpayment and closing cost towards the purchase of a new home within the City of Galveston
- Davis-Bacon – (HUD Regulatory Requirement)
- Staff will continue to review certified payrolls
- Monitoring Review – (HUD Regulatory Requirement)
- Staff will conduct desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant
- Staff will enter all project accomplishments into HUD's Integrated Disbursement and Information System (IDIS)
- Training Webinars – (HUD Regulatory Requirement)
- Staff will participate in HUD training webinars
- Staff will attend the City of Galveston Leadership Training course at Galveston College



HUMAN RESOURCES



LAST MONTH'S ACCOMPLISHMENTS

- Held two New Hire Orientations. Hired Fourteen (14) New Employees.
- Held Civil Service Exams for Lateral Police Officers.
- Attended the Galveston College “ATC” job fair as part of the recruitment initiative to fill all City job vacancies.
- Continued outreach to all Employees on the City’s Health Plan to complete an annual Health Risk Assessment (HRA) as part of the Plan’s Wellness Program.
- Hosted Virtual Health Benefits Plan Board Meetings.
- Continual involvement in processing employee new hires, promotions, salary changes, civil service activity, and unemployment hearings.
- Continue support of City Departments in filling job vacancies.



UPCOMING PROJECTS

- New Hire Orientation
- Continue support of City Departments in filling job vacancies.

Information Technology



LAST MONTH'S ACCOMPLISHMENTS

- Mitigated security risks to the City's network by:
 - Blacklisted 23 addresses/domains related to phishing or spam.
 - Responded to One (1) public information requests
- Began deployment of the annual equipment refresh program
 - Completed the implementation of UPS equipment in technology closets across the city
 - Applied patches to backend software solutions



UPCOMING PROJECTS

- Activities related to the completion of a needs assessment project for the Police Department RMS/CAD system replacement project
- Project activities on the AMI project
- Project activities for the ERP system replacement project
- Project efforts on the IT service desk replacement software solution
- Project activities on the drainage assessment project and rate fee project
- Project activities on the Accela software system changes project
- Project activities on the Laserfiche software system changes project
- Project activities on the VUEWorks software system upgrade project
- Project activities on the citywide security camera needs assessment and update project
- Continue equipment refresh project for police and other city assets
- Purchase and being strategic planning for the implementation of dual factor authentication
- Deploy two new physical servers at the primary data center and move decommissioned servers to the disaster recovery site, surplus two EOL servers at DR
- Deploy and configure two replacement switches at the Justice Center
- Purchase, configure and deploy two replacement switches that serve the League City data center connection for the police department
- Run new cable drops at the city garage, McGuire Dent and Wright Cuney facilities
- Test CIS system software upgrade in the sandbox environment and plan for production upgrade in August

Information Technology

GIS Division



LAST MONTH'S ACCOMPLISHMENTS

- Completed seven (7) GIS map and data requests consisting of eight hundred ninety seven (897) items:
- Updated sanitary sewer overflows with data from July 2023
- Updated 884 easements
- Created 5 Capital Improvement Project maps
- Created combined LMI and Census Block map for 59th Street Water Tank Project
- Created map of the Hurricane Ike Storm Surge
- Created Map of Stuart Beach with utilities.
- Bicycle Network - Provided 2 shapefiles of Bicycle Network
-
- Completed four (4) GIS Support requests consisting of nine (9) items:
- Created 2 Portal accounts
- Removed sysadmin user account from Portal, database and AGOL
- Created AGOL account for users
- Rebooted Planning & Development Data service
-
- Responded to one (1) Public Information Requests.
- W013293 - pointed requestor to City's GIS website for utility map
-
- Ongoing Projects
- City Abandonments
- Researching the public records and Laserfiche, downloading abandonments, digitizing and publishing to GIS Portal
- City Easements
- Researching the public records, plats, downloading easements, digitizing and publishing to GIS Portal
- VUEWorks Upgrade
- Testing WorkforceVUE's newest Version
- Cemetery Management System
- Created pilot project 'Oleander Cemetery' consisting of database, Field Data Collection app, dashboard and online map and search tool.



UPCOMING PROJECTS

- Cemetery Management System

ISLAND TRANSIT



LAST MONTH'S ACCOMPLISHMENTS

- [Fixed route ridership: 15,104](#)
- [Seawall route: 2,976](#)
- [Streetcar: 2,966](#)
- [Charter: 302, Charter Billing: \\$200](#)
- [Island Transit Monthly Report](#)



UPCOMING PROJECTS

- **Continue operations**

PARKS & RECREATION

PARKS & MAINTENANCE



LAST MONTH'S ACCOMPLISHMENTS

- Mowed grass and maintained litter from all City-Owned or City-Managed Parks, Ballfields and Facilities as well as main thoroughfares, Right-of-ways, City owned cemeteries and the I-45 feeder roads
- Secured and Monitored Park Facilities and Equipment
- Repaired park maintenance equipment
- Assisted Citizens in Locating Family Plots at All City Owned Cemeteries
- Cleaned graffiti in parks and playgrounds
- Marked all baseball and softball fields daily for league play.
- Installed new fence at Hooper Field
- Placed flags for 4th of July
- Planned and prepared for FASA Nationals Softball Tournament
- Remove dead trees from Jones Park
- Began installation of lighting at Hooper Field
- Assisted with installation of touchless water fountains at McGuire-Dent Recreation Center
- Replaced dead trees on 25th Street



UPCOMING PROJECTS

- Repair splash pad at Menard Park
- Begin watering of landscaping on 23rd Street corridor.
- Complete lighting at Hooper Field
- Complete fencing at Hooper Field
- Install bleachers at Hooper Field
- Trimming palm trees down Broadway
- Water fountain restoration project at Kemper Park
- Construction Stages of Sandhill Crane Soccer Complex
- Design Stages of Jones Park Renovation
- IDC Parks Package 3 and 4 Projects
- Install storage area at Crockett Park

RECREATION & ADMIN



LAST MONTH'S ACCOMPLISHMENTS

McGuire-Dent Membership Totals:

- Adults: 2564
- Seniors: 1390
- Youth: 518
- Military: 406
- Daily Pass (Adults & Seniors): 106
- City Employee Passes (All Access to Pool and Parks): 134

Wright Cuney Membership Totals:

- Adults: 502
- Seniors: 160
- Youth: 592
- Community Meetings: Better Parks for Galveston, The Families, Children & Youth Board, Cultural Arts Commission, Parks & Recreation Advisory Board Tree Committee and Galveston Ukulele Society.
- Planning for the February 2024 Texas Recreation and Park Society Institute
- Lobby renovations at McGuire-Dent and Wright Cuney Recreation Center
- Summer Youth Program and Camps
- Hosted Summer Concert Series with the Galveston Beach Band on Tuesdays
- Save the Locals/Misc Bands on Thursdays June-July at Menard Park Band Shell.
- Hosted Project ChildSafe Gun Lock Giveaway
- Received donations from Comcast (Public Community Laptops) and Better Parks for Galveston (Summer Lunches for Youth for one week)



UPCOMING PROJECTS

- Continue to Review & Update Programs, Policies, and Procedures
- Replace flooring in Computer Lab
- Replace flooring in Fitness Room
- Replace flooring in Community Room
- Relocate computer lab and game room
- Expand fitness area & replace older equipment
- Complete front lobby renovations at both recreation centers

AQUATICS



LAST MONTH'S ACCOMPLISHMENTS



UPCOMING PROJECTS

- Started Junior Guard on 7/18 with 11 participants
 - 23 swimmers attended the Regional meet in Rosenberg, TX
 - 4 swimmers qualified for state meet in Brownsville, TX 3 swimmers went to the meet
 - 62 Water Fitness Classes
 - 19 party deck rentals.
 - Held Session 3 & 4 of Summer Swim Lessons with 200 participants.
 - Current Memberships: Adult – 364, Child – 121, Senior – 197, Military – 49, Water Aerobics -173, City Employee 134
 - Average Daily Attendance for month: 237
 - Pool Transactions for June. Memberships \$25,140.00 Activities & Programs \$3,350.00, Concessions \$3,602.50, Rentals \$2,170.00, Training Classes \$0, Expense Reimbursement \$53.00
- Plan for upcoming events department wide
 - Overhaul and update acid room

Pocket Park 1

- Opened Pocket 7 days a week 7am-7pm
- Daily Beach Transactions: \$46,422.00
- Season Passes Sold: \$1850.00
- Total Revenue: \$48,272.00

PLANNING & DEVELOPMENT



LAST MONTH'S ACCOMPLISHMENTS

- Hosted three Pre-Development Meeting 1 into 3
- Landmark Commission:
 - 23LC-033 1317 25th Certificate of Appropriateness for Siding Replacement
 - 23LC-034 3608 Ave O Certificate of Appropriateness for Front Door Replacement
 - 23LC-035 1409 Ave M Certificate of Appropriateness for modifications to the rear structure
 - 23LC-036 1628 Ave I Certificate of Appropriateness for New Construction
- Planning Commission:
 - 23P-054 21204 Gulf Drive New single-family beachfront home
 - 23P-055 13751 Stewart Planned Unit Development - Residential Development
 - 23P-056 1410 12th Replat from 9 Lots to 1 Lot
 - 23P-057 24502 San Luis Pass Road Replat 1 into 2
 - 23P-058 2514 105th Replat 1 to 5 lots
 - 23P-059 17207 FM 3005 Replat
- Beachfront Construction Dune/Protection Permits:
 - 23BF-030 521 Seawall Commercial Development "Galveston Helicopter Adventures" Includes buildings, underground utilities, and site paving.
 - 23BF-031 4138 Courageous Install backyard fence
 - 23BF-032 21703 Zachary Remove and replace Concrete, add driveway and culvert to street
 - 23BF-033 11370 Beachside New Driveway
 - 23BF-034 11527 Beachside Build and relocate sitting area on walkover
 - 23BF-035 21011 Sunset Bay New Single-family residence
- Planning Administration:
 - 23LTU-005 2202 Ave B License to Use - canopy
 - 23LTU-006 302 25th LTU - Planters
 - 23PLAT-00018 11712 Ostermeyer Replat 4 into 4

- 23PLM-00121 521 59th Concession
- 23PLM-00122 5002 Seawall 2023 renewal
- 23PLM-00123 8423 Stewart Concession - Island Acai, LLC
- CZC2023-15 10101 Stewart Certificate of Zoning Compliance

BUILDING DIVISION



LAST MONTH'S ACCOMPLISHMENTS

- [Inspections Completed](#)
- [Permits Issued](#)



POLICE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

Overall Police Department Activity:

- 6506 - Calls for Service
- 820 - Reports Generated
- 515 - Arrests

COAST Team Activity:

- 104 - Calls for Service
- 33 - Follow-up calls
- 6 - Proactive Outreach Initiatives
- 36 - 9-1-1 Calls sent directly from the dispatch center to the COAST Team

Outcomes:

- 0 – Medical Attention provided on scene
- 10 – Referral to Services/Reconnection to Care
- 12 – Resolved on Scene
- 4 – Emergency Detentions
- 6 – Arrests
- 6 – Voluntary Transports to the hospital emergency room
- 1 – Voluntary Transport to Mental Health Facility
- 27 – Gone on arrival
- 11 – Declined Services
- 27 – All other outcomes (disposition did not fit into the above categories)

Traffic Division Activity:

- Motorcycle Unit
- 152 – Traffic Stops on 253 Violations
- 94 – Crashes worked
- 2 – Crash Team Call Outs

- 2 – Fatalities

Traffic Safety Unit

- 260 – Traffic Stops
- 107 – Citations Issued
- 83 – Total Arrests
- 40 (2 Felonies) – DWI Arrests
- 43 (10 Felonies) – Warrant/Felony/Other Arrests
- 4 – Warrants Filed
- 3.47 Pounds – Narcotics Seized
- 6 – Weapons Seized
- 4 – Vehicles Seized

Community Service Activities:

- The police department participated in the Project Childsafe launch that took place at various locations throughout the island, successfully providing 530 gunlocks to members of the community.
- The police department gave a presentation at the Nia Cultural Center's CDF Freedom School on the effects of gun violence on the lives of all within the community. Parents and attendees received a short lesson on how to properly use gun locks for safe storage. 700 gunlocks were provided to members of the community.
- Efforts are in full swing for our Annual Lasker Pool Party and backpack drive scheduled for August 16th. The collective efforts of the GCPAAA, Galveston Police Department, and Galveston Parks and Recreation will provide food, fun, fellowship, and a backpack filled with supplies to each child that attended summer programs within the city.



PUBLIC WORKS

RECYCLING



LAST MONTH'S ACCOMPLISHMENTS

- Processed 135.73 tons of recyclable materials. Including 62.27 tons of paper, cardboard, and plastic, 45.79 tons of glass, and 27.69 tons of mixed metals and tin.
- Recycling Division received \$20,650.91 in commodity rebates, our highest month on record.
- The Recycling Center had an estimated 21,989 visitors to the recycling center.
- Provided curbside service for 224 community members.
- Continued optimization of the recycling center.
- The Recycling division continued providing collection support for The Rosenberg Library, The Galveston Sheriffs Department, Shriners Hospital, and provided bale removal services for two Galveston businesses.
- The Recycling Division completed weekly-pick-up services of all Internal City Divisions, Galveston County Sheriffs Department, Galveston College, Galveston ISD, Private/Charter Schools in Galveston, and GISD Admin Offices.

Current Impact Data

- 2022-2023 Fiscal Year
- Total Commodity Sales: \$136,723.59
- Diversion Savings: \$113,936.33
- Total Tonnage: 1,368.63
- Landfill Cubic Yards Saved: 30,292.67
- Visitor Usage to the Facility: 202,719
- Curbside Service Usage: 324

MUNICIPAL SERVICES



LAST MONTH'S ACCOMPLISHMENTS

- Installed 11 water taps and 10 sewer taps.
- The distribution construction crew installed 195 linear feet of water pipe.
- Repaired 21 distribution system leaks, investigated 1 property owner leak, and responded to 26 low water pressure complaints.
- Line cleaning crews have cleaned 24,254 feet of collection system sewer main; removing 52,640 pounds of debris.
- SL-RAT crew have inspected 124 manholes and surveyed 25,600 feet of sewer mains.
- Hydrant crew has inspected 60.
- Collection Crews repaired 9 cave ins on sanitary mains, repaired 4 sewer taps and replaced 350 liner feet of sanitary pipe



UPCOMING PROJECTS

- Hydrant crew will be assessing and repairing/rebuilding hydrants in Bermuda Beach and Pirates Beach.
- The sewer construction crew will be repairing cave ins around the island. They will also be swapping out cast iron manhole covers for traffic grade composite supercovers to limit inflow of rainwater.
- The SL-Rat Crew will begin proactive measures in Driftwood and Hollywood Heights.



VIEW REPORTS

[Click here to view the monthly report for Municipal Utilities](#)

STREETS & DRAINAGE



LAST MONTH'S ACCOMPLISHMENTS

- Installed 4 culverts
- Mowed 8,700 liner feet drainage ditches
- Crews have cleaned 1,965 feet of storm drains
- Crews repaired 6 bridge blocks
- Filled 40 potholes
- Utility cut crews completed 46 utility cuts
- IDC crew completed 2 jobs
- Street sweepers swept 12 miles of streets
- Mill and Overlay crew paved 5 blocks at 360 linear feet



UPCOMING PROJECTS

- Mill and Overlay crew will be starting on CDBG streets

TRAFFIC



LAST MONTH'S ACCOMPLISHMENTS

- Painted all school cross walks in preparation for the start of school.
- Installed battery backup systems in 20 traffic cabinets.
- Performed traffic cabinet maintenance on 45 cabinets city wide



UPCOMING PROJECTS

- Labor Day weekend

SANITATION



LAST MONTH'S ACCOMPLISHMENTS

- Sanitation crews completed 963 total requests for service.
- Sanitation crews made 484 trips to the Transfer Station.
- Deposited 2,554.19 tons (5,108,380. lbs.) of trash/garbage at the Transfer Station



UPCOMING PROJECTS

- Continue operations



VIEW REPORTS

[Click here to view the monthly report](#)

SCHOLES AIRPORT



LAST MONTH'S ACCOMPLISHMENTS

- **RFP 23-16 Air Traffic Control Tower (ATCT) Window Replacement Project:** This project replaces the 13 existing windows and frames in the ATCT. The airport received an FAA Bipartisan Infrastructure Law (BIL) FAA Contract Tower Program Funding grant to cover 100% of the cost of this project, not to exceed \$600,000.
- **Two bids were received and opened on July 13, 2023.** The most qualified bidder was Russell Glass. We anticipate seeking City Council approval in August or September.
- **TxDOT Project 2312GLVST:** This project is for the engineering & design of Runway 14 Runway Safety Area (RSA) improvements. The preliminary engineering design report is complete. The report recommends building a 790-foot cantilever concrete pile and panel wall.
- **Monthly Airport Information Request:** We handled 51 requests for information related to airport operations in July.

• Airline service:	32
• Aircraft Rental:	1
• Flight Instruction:	1
• Lease Hangar Space:	3
• Vehicle parking:	3
• Complaints:	1
• *Other:	10
- ***Other includes shuttle service, employment, office space rental, drones, rainfall amounts, fees, and restaurants requests**

SCHOLES AIRPORT



UPCOMING PROJECTS

- **Airport Advisory Committee Meeting:** The Airport Advisory Committee meeting is at noon on August 8, 2023. The Committee will discuss various projects' status and receive the monthly fuel, operations, and budget reports
- **FAA Part 139 Inspection:** On August 10, 2023, Vesta Rea Associates will report to the City Council the results of the FAA inspection and costs to correct all identified discrepancies to obtain Part 139 certification, allowing commercial air service to begin operations at the airport
- **Moody Gardens Air, Car & Boat Show:** Moody Gardens is hosting an action-packed weekend of daytime and evening events, including free air, car, and boat shows, on August 11-12, 2023. Go to <https://www.moodygardens.com/air-car-boat-show/> for more information on show times

VIEW REPORTS

- [Click here to view the traffic report](#)
- [Click here to view the fuel report](#)
- [Monthly Airport Inquiries](#)